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## EXPLANATION: BUILDING AND GROUNDS SECURITY

MSBA has revised this policy for clarity and directness. MSBA has removed detailed information about closed security records, since those records are already discussed in policy BDC, and added a general section titled "Security Records."

MSBA has also added a section titled "Security Personnel" that authorizes the district to employ or contract for security services. Many districts have become interested in employing security guards, contracting for security at public events (such as a football game) contracting with local law enforcement jurisdictions for school resource officers in some or all of the buildings, or even commissioning their own security forces.

Because the arrangement in each district is different, MSBA has not gone into great detail in this standard policy. Districts may wish to further elaborate on requirements for district security personnel in this policy. Likewise, if your district does not employ or contract for school security, the district may remove this section.

In 2013 the Missouri legislature passed several bills that impact school security personnel. For example, House Bill 152 (2013), § 162.215, RSMo., authorizes any school district in the state to commission officers (presumably employed directly by the district) to enforce laws relating to crimes committed on school premises, at school activities and on school buses by executing a memorandum of understanding with each law enforcement agency with jurisdiction over the school's premises.

House Bill 152 and House Bill 675, § 168.450, RSMo., require school resource officers to complete 40 hours of basic training, including training on legal operations within an educational environment, intruder training and planning, and training on juvenile law and other relevant topics.

Senate Bill 75, § 170.315, RSMo., requires all school personnel to participate in a simulated active shooter and intruder response drill conducted and led by law enforcement professionals. Those professionals could be part of the district's security staff.

House Bill 436 (2013) created the concept of the "school protection officer." Under this bill, school districts could designate a district teacher or administrator who volunteers, and who holds a concealed carry weapons endorsement, to receive training. After training, the school protection officer could carry a concealed weapon to school. This bill was VETOED by the governor and is not law. However, Senate Bill 42 (2013), § 590.205, RSMo., authorizes the Peace Officer Standards Training (POST) Commission to establish minimum standards for school protection officer training instructors, training centers and training programs. This

bill was signed into law, so the concept of a school protection officer is still mentioned in state statute, even if the statute that provided the details was vetoed. It is unclear whether the concept of a "school protection officer" is still legally alive.

Current law allows school boards to authorize employees (or others) to carry concealed weapons onto school property already. However, if a school district decides to allow employees to do so for security purposes, there is now an argument that employees will need to first comply with the POST training mandated in Senate Bill 42. This is not clear, though. Because of the lack of clarity in the law and because insurance companies have indicated that they will not insure school employees (other than commissioned law enforcement officers) carrying weapons, MSBA has chosen not to address school protection officers in this policy.

As written, the policy only allows for law enforcement to bring weapons to school. If your district is considering allowing licensed employees to bring concealed weapons to school, please contact your district's private attorney first. MSBA does not recommend this practice because, unlike law enforcement, most persons with a permit to carry a concealed weapon have not received extensive training on maintaining control of the weapon. That said, this is a district choice. MSBA is glad to assist the district in modifying the policy as directed.

Custom language regarding key access has been moved to section on property access.

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| <i>MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.</i> |                      |   |                            |                      |
| X  | Board Secretary      |   | Business Office            | Coaches/Sponsors     |
| X  | Facility Maintenance |   | Food Service               | Gifted               |
|  | Human Resources      | X | Principals                 | Library/Media Center |
|  | Health Services      |   | Counselor                  | Special Education    |
|  | Transportation       | X | Public Info/Communications | Technology           |

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## BUILDING AND GROUNDS SECURITY

The patrons of the school district have provided the district with facilities for the education of their youth through the support of their tax dollars. It is the responsibility of the Board of Education, administration, professional and support staff members, and students to see that these facilities are cared for, used properly and treated with respect. The superintendent, with the counsel of the administrative staff, will establish procedures for the proper use of school facilities to guard against damage or loss of school property by theft, vandalism or misuse. These procedures will include preventive measures as well as clear steps to follow when school property has been taken or damaged.

The superintendent and the administrative staff will see that all professional and support staff know and respond to the proper procedures for the use and care of school property and report correctly when property has been taken or damaged.

Access to school buildings and grounds outside regular school hours will be granted only to authorized personnel. Each staff member shall have a key to those areas of the building for which he or she is responsible. Keys to exterior doors shall be given to members of the staff when a critical need is demonstrated to the principal. At no time should staff members loan their keys to students or parents without the consent of the principal.

All records of existing or proposed security systems and structural plans for property owned or leased by the district will be considered closed to the extent that disclosure would threaten public safety, as allowed by law. The public interest in nondisclosure outweighs the public interest in disclosure because the disclosure of these records would impair the district's ability to protect the security or safety of persons or real property.

When special events or activities are scheduled, the principal may request permission from the superintendent to employ special law enforcement services to give extra help in protecting school property. It is the goal of the Camdenton R-III School District to provide a safe learning environment for students and a safe working environment for employees. The Board directs the superintendent or designee to routinely inspect the district's property and bring proposals for improving security to the Board.

### Property Access

In general, district buildings and property are not open to the public unless the district has specifically opened a building or property for public use or for an event to which the public is invited. The superintendent or designee will establish regular business hours and locations where members of the general public may contact the district and interact with district employees.

The superintendent or designee will set hours when parents/guardians may drop off and pick up their students. The district is not responsible for the supervision of students except during regular school hours or other times designated by the district.

The superintendent or designee will determine which district employees need access to district buildings or grounds outside regular building hours. Each staff member shall have a key to those areas of the building for which he or she is responsible. Keys to exterior doors shall be given to members of the staff when a critical need is demonstrated to the principal. At no time should staff members loan their keys to students or parents without the consent of the principal. The district will maintain a list of employees with access and will routinely monitor this list to ensure that only current employees continue to have access. An employee's access may be revoked at any time.

All district employees and volunteers are required to maintain security in district buildings, enforce building access rules and take action when doors are left unsecured or district security is otherwise compromised.

### **Security Personnel**

The district may employ or contract for trained and appropriately licensed personnel or independent contractors to provide security during the regular school day, after regular business hours or during events or activities where additional security is determined necessary.

### **Surveillance Cameras**

The district utilizes surveillance equipment on district property and in district facilities for security purposes.

### **Firearms and Other Weapons**

No person shall possess a firearm, a concealed weapon or any other weapon readily capable of lethal use on school property, onto any school transportation or onto the premises of any function or activity sponsored or sanctioned by the district, except for authorized law enforcement officials. Adults and students may possess weapons on school property for the limited purpose of facilitating or participating in a school-sanctioned firearm-related event, as long as the weapons are ~~not~~ **neither** concealed ~~and the weapons are not~~ **nor** carried onto school transportation or onto the premises of any other school or school-sponsored activity. School officials are prohibited from authorizing any person to bring weapons on school property or to school activities, including concealed weapons, beyond the exceptions stated in this policy. District employees who are aware of a violation of this policy must report the violation to their supervisor.

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Any person who possesses a weapon in violation of this policy will be asked to leave. In addition, district administrators may report the incident to law enforcement officials, ban the person from school property or school events in accordance with policy KK or seek other legal remedies. Possession of weapons by students is governed by policy JFCJ and regulation regulations JG-R1, JG-R2 and JG-R3.

## Vandalism

The Board shall seek all legal redress against persons found to have committed incidents of willful or malicious abuse, destruction, defacing and/or theft of the property of the Camdenton R-III School District.

District patrons, students and members of the staff are urged by the Board to cooperate in reporting incidents of vandalism to property belonging to the district, as well as the name(s) of the person or persons believed to be responsible.

The superintendent and/or principal shall be authorized to sign a complaint, press charges and pursue civil action against perpetrators of vandalism to school district property. Restitution for the damages caused will be sought from such persons—and, in the case of minors, from their parents/guardians—under the laws of this state. Students found guilty of willfully defacing or injuring any school district property shall pay for the damages caused thereby and may be suspended or expelled as provided by law.

## Security Records

In accordance with law and district policy, the district has closed records pertaining to district security guidelines, policies and response plans; structural plans of real property; security systems; and access and authorization codes for security systems. Other security-related records will only be provided to members of the public upon request when required by law.

\* \* \* \* \*

**Note:** *The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.*

Adopted: 08/08/1994

Revised: 11/10/2003; 08/10/2009;

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Cross Refs: BDC, Closed Meetings, Records and Votes  
JFCJ, Weapons in School  
JGD, Student Suspension and Expulsion  
KG, Community Use of District Facilities  
KK, Visitors to District Property/Events  
KKB, Audio and Visual Recording

Legal Refs: §§ 162.215, 168.201, 171.011, 177.031, 211.181, .185, .188, 537.045, 571.030,  
.094107, 574.085, 610.021, RSMo.

Camdenton R-III School District, Camdenton, Missouri